



SMALL BUSINESS LIGHTING ** 2008-2009.1a **

Rebate Pre-approval Form

Rate Schedule 24 & 08 Facilities Only

All Projects Must Be Pre-approved Prior To Commencement Of Work!

2008 Update:

All 4' T8 lamps and Electronic Ballasts, including lamps and ballasts contained within a new fluorescent lighting fixture, proposed for installation on this project shall be designated as "High Performance" or "Reduced Wattage" by the Consortium for Energy Efficiency (CEE). Lists of all "Qualifying" lamps and ballasts can be found on CEE's website at: <http://www.cee1.org/com-1t/com-1t-main.php3>

Puget Sound Energy
Commercial Energy Efficiency Program

PSE USE ONLY

Project / Facility Information

Project Name: _____

Project Address: _____

Electric Account #: _____

On-site Contact - Name & Title: _____

Phone #: _____

Will building permit or major remodel be part of this project? Yes: No:

Hours of Operation: _____

Email or Fax #: _____

Project Comments: _____

Customer Information

Check here if Customer Info is the same as Project Info and skip to next section.

Electric Customer's Name: _____

Complete Mailing Address: _____

Contact Name: _____

Phone #: _____

Fax #: _____

Email Address: _____

Name: _____

Address: _____

Installation Information

Project materials to be installed by (check one box):

Lighting / Electrical Contractor:

In-house Personnel:

Contractor/Vendor's business name: **Metro Group, LLC**

Contact Name: **Paul Koo**

Phone #: **425-770-2489**

Disposal of hazardous lighting waste will be performed by: Contractor

Vendor

Customer

Proof of proper lighting waste disposal shall include both the PSE Lighting Waste Disposal Form AND either a Certificate of Disposal, Bill Of Lading or a receipt of disposal expense will be accepted if the pre-printed Logo and Name of the Government Approved Hazardous Waste Facility is clearly visible.

Total Rebate Amount, Pages 3 & 4: _____

Estimated Annual kWh Saved, Pages 3 & 4: **0**

8/22/09

Rebate Check Recipient

**Check to be sent to:

Contractor

Vendor

Customer

Rebate check payee (Name on account for check deposit): **Metro Group, LLC**

The PSE "Assignment of Funds" form is used when the Customer wishes to have the rebate check sent directly to either the Contractor or Vendor. ****If no selection is made from the three Rebate Check Recipient choices above, the rebate check will be sent to the Customer.**

** Version 2008.1a **

How To Participate:

Step 1. Obtain PSE Pre-Approval

Project Name:

Acct #:

- Check to make sure pages 1 thru 4 of this application are complete (pages 1 thru 4 constitute application)
- Make and keep a copy for your records
- Please ensure the printed name at bottom of this page is legible and signature is present before faxing or mailing
- Mail your completed and signed 4-page application to:

Or Fax this application, with cover, to: 425.456.2731
Puguet Sound Energy
Small Business Lighting Rebate
PO Box 90868 EST-10W
Bellevue, WA 98009-0868

When Pre-approved, PSE will mail a Letter of Pre-approval, along with signed pages 3 and/or 4 of this pre-approval form. Funding availability is subject to annual program budgets. **Payment is guaranteed on pre-approved projects if installed within 90 days.**

Step 2. Complete installation within 90 days of pre-approval.

If a delay becomes apparent, please contact your PSE representative.

Step 3. Submit completion paperwork for payment

- Initial and date the contractor's "Itemized" invoice(s) to indicate your approval and acceptance of the installation.
- "In-house" installations - Please circle, or distinctly identify, each line on vendor's receipt that applies to this lighting project.
- Send a copy of the pre-approved pages you received from PSE, signed and dated copies of all invoices and/or receipts, the disposal company's Hazardous Waste "Bill of Lading," PSE's "Lighting Waste Disposal form" and, if needed, PSE's Assignment of Funds form.
- Please allow four to six weeks for processing.

Program guidelines and additional information can be found at:

www.pse.com/solutions/forbusiness/pages/comRebates.aspx?tab=2&chapter=1 - or by dialing 1.800.562.1482 then Option 1.

Customer Agreement - Signature Required

By signing below, customer agrees to comply with all applicable State and Local electrical code and permitting requirements and also the Small Business Lighting Rebate "Guidelines and Recommendations." Customer agrees to properly dispose of all lighting project lamp and ballast hazardous waste in accordance with local laws and PSE's program requirements. Customer is solely responsible for determining adequate lighting levels and timely payment of contractors and/or vendors. PSE, at its option, will be granted access to inspect the lighting system prior to, during and after this proposed lighting retrofit. Customer agrees to the existing and proposed lighting as being accurately described on pages 3 and 4 of this application. Puget Sound Energy has not and does not make any promise, warranty or representation with respect to any savings in energy consumption from Conservation Measure(s).

Customer Signature: _____

Date: _____

Please Print Name: _____

Metro Group Lighting Project Agreement

As the Manager/Owner of the business, I authorize the lighting work to be performed at my business premise(s) exclusively by Metro Group, LLC and its affiliate(s), also I will direct my utility provider/rebate program sponsor to allow and authorize the work to be performed exclusively by Metro Group, LLC. In return, Metro Group, LLC is to conduct necessary work at No Cost to my business upon approval by my utility provider/rebate program sponsor and I will authorize & direct my utility provider/rebate program sponsor to issue all rebate/incentive funds and other available fund(s) payable to Metro Group, LLC for all related project(s) performed for my business.

Business Name: _____

Business Address: _____

Manager/Owner Name: _____

Contact Phone#: _____

Business Manager/Owner Signature

Date

Metro Group Representative

Date

For Metro Group Use Only						
Location Fixture Type						Total
1 Lamp x 4 Ft						
2 Lamp x 4 Ft.						
3 Lamp x 4 Ft.						
4 Lamp x 4 Ft.						
1 Lamp x 8 Ft.						
2 Lamp x 8 Ft.						
3 Lamp x 8 Ft.						
4 Lamp x 8 Ft.						
Exit Sign with bulb						
Incandescent Bulb						
MV/MH/HPS/HID						
Other Item						

*Program qualifications & pre-approvals are based on existing T12 lamps powered by magnetic ballast and per program guidelines.



Metro Group LLC. (800) 757-3469 Fax: (888) 887-0939 13547 se 27TH Place Suite B3 Bellevue, WA 98005